



Cairnmillar
INSTITUTE

Treatment | Education | Research

Human Research Ethics Policy

Policy Name	Human Research Ethics Policy
Policy number	RP003
Date approved	1 April 2020
Approving body	The Cairnmillar Institute
Responsible officer	The Executive Director
Implementation officer	Associate Head of School (AHoS) Research
Next review date	April 2023
Linked policies	HREC Terms of Reference
Linked forms and documents	Human Research Ethics Committee (HREC) Guidelines and Procedures HREC Application form

1. Purpose of this policy

The Cairnmillar Institute (the Institute) aims to ensure that all human research is undertaken with respect, integrity, honesty and professionalism according to Institute values.

2. Scope

- 2.1 This policy applies to research undertaken by the Institute staff, students or honorary associates.
- 2.2 According to the National Statement¹, human research refers to any research conducted with or about people, their tissue, or their data. Human research can include human involvement in any of the following:

- a) Taking part in surveys, interviews, and focus groups
- b) Undergoing psychological, physiological, or medical testing or treatment
- c) Being observed by researchers
- d) Researchers having access to their personal documents or other material
- e) The collection and use of their body organs tissues, fluid or exhaled breath
- f) Access to their information (in individually identifiable, re-identifiable or non-identifiable form), as part of an existing published or unpublished source or database

¹ *National Statement on Ethical Conduct in Human Research, 2018*

3. Policy

- 3.1 The institute will uphold its core values and commitment to a culture of integrity and good conduct in the development and undertaking of human research by:
 - a) Ensuring that the Human Research Ethics Committee (HREC), a standing committee of the Institute is constituted according to the [National Statement on Ethical Conduct in Human Research](#) (NSECHR)
 - b) Reviewing an annual report prepared by the HREC
- 3.2 The HREC will:
 - a) ensure that any human research undertaken by the Institute staff, students or honorary associates is designed and conducted in accordance with the [Australian Code for the Responsible Conduct of Research](#); and is ethically reviewed and monitored in accordance with the [National Statement on Ethical Conduct in Human Research](#) (NSECHR)
 - b) Maintain Guidelines and Procedures that inform the working of HREC and are updated according to the current NSECHR

4. Resources and References

- [Australian Code for the Responsible Conduct of Research](#)
- [National Statement on Ethical Conduct in Human Research](#)